

2nd Floor, Main Building



State of New Hampshire
Department of Health and Human Services
Provider Direct Billing Subcommittee

DATE: 8/26/19
TIME: 2:00 - 4:00
CONFERENCE LINE: N/A
LOCATION *Lilac Conference Room*

Committee Members: Sudip Adhikari,
Sarah Aiken, Janet Bamberg, Denise
Doucette, Deborah DeScenza, Erin Hall,
Kenda Howell, Ellen McCahon, Le'Ann Milinder
DHHS STAFF: Sandy Hunt, Melissa Nemeth, Kaarla Weston, Jen Doig (call
in)

Minutes

Ground Rules: Please be present and actively engaged; please hibernate technology.

<i>Time</i>	<i>Topic</i>	<i>Category</i>	<i>Leader(s)</i>	<i>Key Takeaways & Action Items</i>
2:00-2:10	Welcome, Agenda Review & Introductions	Information	Sandy Hunt	<ul style="list-style-type: none"> July minutes reviewed and approved with edits
2:10-2:40	BDS Update on Direct Billing Implementation <ul style="list-style-type: none"> Internal steering Committee is meeting on 9/3/19 Codes are in Place - Medicaid Admin for FMS and DAADS - 3 week turnaround 	Information	Jen Doig	<ul style="list-style-type: none"> Jen Doig via conference call
2:40-3:15	Responsibilities of an Area Agency <ul style="list-style-type: none"> Designated Area Agency Delivery System (DAADS) rate will affect the rates of services. Review of DRAFT DAADS Functions OHCDS TA Discussion - Melissa Nemeth 	Discussion	Sandy Hunt, Jen Doig, Melissa Nemeth	<ul style="list-style-type: none"> DAADS Functions identify what functions the area agencies do on behalf of the State of New Hampshire The current state assessment of DAADS functions document lists breakdown of area agency functions to be included in DAADS rate CFI needs a cost report to break down the cost of each function. Moving forward we are breaking out what

				<p>functions cost and setting rates</p> <ul style="list-style-type: none"> • Next step is FMS rate, cost for overseeing financially managed services. Costs and units need to be broken down • OHCDS is a pass through function, it is not a Medicaid service with a traditional code. OHCDS is a function when an agency can bill on behalf of another agency • OHCDS parking lot item- to be further discussed with Mary and Robin during the TA call • How to structure <p>NEXT STEP: Identify what is it and how to structure</p> <p>ACTION ITEM: ADD TO AGENDA FOR NEXT RATES MEETING</p>
3:15 - 3:30	Review of Focus Groups	Information	Sandy Hunt	<p>Provider Manual Focus Group Members of the Manual Focus Group are:</p> <ul style="list-style-type: none"> • Jan Skoby • Ann Potoczak • Michelle Donovan • Kenda Howell • Sara Blaine • Kaarla Weston • Melissa Nemeth • Erin Hall

				Rules Focus Group Members of the Rules Focus Group are: <ul style="list-style-type: none"> • Debbie Gaudreault • Barbara Howard • Sarah Aiken • Ann Potoczak • Sudip Adhikari • Jen Cordaro • Le'Ann Milinder
3:30-3:50	Time Line Review - Updates as needed 6/1/19: Finalize Roles Finalize Certified Definitions 9/1/19: Develop Certification Process for authorized agencies 11/1/20: Develop Governance Audit / Certification for authorized agencies Amend the Governance Audit to include expectations for COI 3/1/21: Finalize and distribute process for Governance Audit / Certification for authorized agencies. 6/30/21: Finalize area agency governance audit for SFY/23 9/1/21: Distribute Governance Audit for SFY/23 7/1/22: Implement revised/new governance audit Review of Timeline - do we need to make any changes or updates? Consider DAADS rate development.	Discussion	Sandy Hunt	Internal Steering committee update <ul style="list-style-type: none"> • CMS will not extend deadline • Codes are in place, now working on rates piece • FLAG- Rates will need to be analyzed and broken down further. Rates need to be done January 1st • Goal is to have in place for July 1, 2020 to give a year to test and give time to fix or change anything that isn't working • On timeline, FMS rates October 1. Service Rates January 1, 2020 • Budget template in use 9/1 2020

<p>3:50-4:00</p>	<p>Closing</p> <ul style="list-style-type: none"> • Next Committee Meeting: 9/23/19 1:00 pm - 3:00 pm Location: Lilac Conference Room • Action Items & Next Steps • Stakeholder meeting - September 13, 2019 10-12 noon Tom Fox Chapel - Who from this group will provide an update? 	<p>Decision</p>	<p>Sandy Hunt</p>	<ul style="list-style-type: none"> • Sarah Aiken and Michelle Donovan will present on the work of the subcommittee has been doing at the Stakeholder meeting • Area agencies are working on a bottom up build (Ellen) • OHCDS parking lot item- to be further discussed with Mary and Robin during the TA call • Add to agenda for next Rates group meeting- OHCDS function • Add to agenda for next meeting- conversation about how the decisions that are being made will impact individuals and their families <ul style="list-style-type: none"> ○ Service plan will be in place ○ Statewide information sessions are being scheduled to present what is happening and how it will impact families
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