



OFFICIAL RESPONSES TO VENDOR QUESTIONS
 RFA-2023-DMS-01-DENTA

No.	Question	Answer
1.	<p>Section 3 Application Process, Subsection 3.2. Application Content, Paragraph 3.2.5., and Appendix A, P-37 and Standard Exhibits, Section 14 Insurance, Paragraph 14.1.1</p> <p>Are sole proprietors required to submit a Current Certificate of Insurance showing commercial general liability insurance coverages of \$1,000,000 per occurrence and \$2,000,000 aggregate or excess?</p>	<p>Please see the Addendum. The Department will accept general liability insurance and professional liability insurance.</p> <p>Applicants do not need to submit a Certificate of Insurance with the application; however, this will need to be provided to the Department upon contract award.</p>
2.	<p>Section 3 Application Process, Subsection 3.2. Application Content, Paragraph 3.2.6.</p> <p>Are existing contractors to the Department required to submit three (3) written references?</p>	<p>Yes.</p>
3.	<p>Section 3 Application Process, Subsection 3.2. Application Content, Paragraph 3.2.7.</p> <p>Are sole proprietors required to submit a Certificate of Good Standing?</p>	<p>No.</p>
4.	<p>Appendix A, P-37 and Standard Exhibits, Exhibit J, Form A</p>	<p>An individual who is self-employed and not incorporated cannot receive a DUNS number and is exempt from the requirement.</p>

New Hampshire Department of Health and Human Services
Dental Benefit Administration and Consulting Services



No.	Question	Answer
	Are sole proprietors required to provide a DUNS number?	
5.	General Does Appendix A need to be initialed where indicated and returned with the application?	No.